

Town of Holland
Selectboard Meeting Minutes
Town Office
April 10, 2026

Present: Select board Members: Trevor Gray, Dave Jacobs, Hugh Flynn

Town Clerk/Treasurer: Diane Judd

Road Foreman: Adam Provost

Others: Karla Braunesreither, Ed Brady, Darrell Martin, Nate Sicard & Braydon Leach (Ruggles Engineering), via Zoom – Liz Hager

1. **Meeting was called to order at 9:09AM** by Trevor
2. **Minutes** – from 03/24/2026 were approved. Dave/Hugh AIF
3. **Adoption/Amendments to Agenda** – none
4. **New Business** –

A. Road Foreman Report – Roads are holding up well. The road crew are trying to stay on top of potholes and sinking culverts. Adam is working to get tire quotes. He spoke with Jeremiah Lamphere regarding the apple trees near the Stearns Brook Road/Valley Road intersection. He said there are also trees near the Tice Mill intersection that may need work. Discussed the dead elm near the Gray farm. It is believed that Vermont Electric would take care of the tree – Adam will contact VEC. Dan StCyr (Charlebois Trucks) came and looked at Truck 21 for trade value. Guys are hauling gravel. Winter tires will be changed out in the next few weeks. Discussion regarding road crew – decided the full board should meet with each one individually to do a review and to see what intentions are.

B. Bond Resolution Certificate – Basically a document that says we don't have the \$700,000 readily available. Trevor moved to adopt the Bond Resolution, 2nd by Dave AIF.

C. Approve & Sign Bond Warning – Trevor moved to approve the warning and the ballot, 2nd by Hugh AIF.

D. Adopt Declaration of Official Intent – This allows the Town to reimburse itself from eventual bond/loan proceeds for project costs. Trevor moved to adopt, 2nd by Hugh AIF

E. Approve Bid Advertisement – Nate recommended that we send a bid request to a select list of contractors. They would be known contractors, rather than anyone that sees the bid request. Trevor moved that as this is specialty work to only ask for sealed bids from the suggested list and that they be due by April 28 at 6:00PM, 2nd by Dave AIF. Darrell as a PC member, asked if this is federally funded and needed to follow Davis Bacon guidelines. No, it is not. He also asked about it going to the State bid pool, also no. He also wanted to know if it was a job that could change (cost more) later. Nate explained that it is a lump sum project, not an item-by-item project. So, the answer is no. Nate explained that there will be a stream permit, temporary easements, and possibly a wetland registration permit that will need to be signed in a quick manner. He suggested that Diane be given permission to sign on behalf of the Board. Hugh moved to allow Diane to sign necessary documents for the bridge project, 2nd by Dave AIF.

****An attorney from Primmer, Piper, Eggleston & Cramer prepared the Bond documents on behalf of the Town of Holland**** The bond is for the Bridge #30 replacement.

F. Grants in Aid – This is a grant that will reimburse us at least \$9,000 for the road crew to work on improving hydrologically connected segments. Dave moved to apply, 2nd by Hugh AIF.

G. Resolution to Appoint NEKCV Representatives – this is something that must be done annually. Currently, Ed Brady is our representative and Paul Posenjak is the alternate. As both are willing to continue to serve, Trevor moved to approve the resolution, 2nd by Dave AIF. Ed updated that communications are better and they will be offering Holland two deals. One is to waive the \$99 installation fee and the other was one that he is not allowed to share at this time.

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H. Holland Unity Center – Ric was not present. Diane and Karla shared that more shingles have come off from the roof, both the newer gym roof as well as other areas. The building is being regularly rented, and things seem to be going well.

5. Public Comment – Karla shared that the Holland Community Center is holding their Spring Fling Bingo on April 17 at 6:00 with lots of great prizes. Line dancing has also started up again. It is each Tuesday from 5:30-7:00 for \$5 per person. The HCC is planning Holland Day for July 25 this year. She asked about having a vendor that sold alcohol. The board is ok with this, as long as rules are in place.

6. Town Clerk/Treasurer updates -Diane shared that FEMA 2024 has been closed with FEMA and the State audit went well but there are a few things that need to be tweaked, such as the Conflict of Interest and Purchasing Policy. She is working with Ann Lawless (Heat Squad) to set up an Energy Fair on June 20 from 10:00-2:00 at the Unity Center. Andy Bouchard (former board member) had applied for a Municipal Energy Resilience Program (MERP) grant and received \$4,000 which will be spent on the Energy Fair. Food will also be provided. There is a person willing to fill the vacant Planning Commission space. Estee Crawford has said she would like to serve. She can be appointed at the next Select Board meeting.

7. Select Board Update –none

8. Review of bills and signing orders –

Highway:			General:		
Payroll	03/31/2026	\$3,492.71	Payroll	03/31/2026	\$732.71
Payroll	04/07/2026	\$2,997.64	Payroll	04/07/2026	\$867.84
Payroll	04/14/2026	\$2,789.72	Payroll	04/14/2026	\$941.92
Payroll Tax	04/2026	\$4,230.05	Payroll Tax	04/2026	\$1,621.62
Invoices	04/10/2026	\$8,604.44	Invoices	04/10/2026	\$10,998.98

9. Executive Session - none

10. Adjourned at 10:25 Trevor moved, 2nd by Hugh AIF
Meeting Schedule: April 24 at 6:30